

Constitution



CONSTITUTION

1. **Summary and Explanation**

This is the current section which provides an introduction to the Constitution and includes information on the Council's composition and the rights of the public which the Council serves.

2. **Members of the Council**

This section sets out the rights and duties of councillors who are elected to the Council.

3. **Decision Making Structure**

This details the Council's decision making bodies, including terms of reference (which includes their membership and areas of work).

4. **Council Meeting Procedural Rules**

This details the procedural rules that apply to full Council and Committee meetings when they convene to make decisions.

5. **Area Committees and Joint Arrangements**

This details the powers of the Council to set up Area Committees and committees with members other than district others arrangements (known as Joint Arrangements).

6. **Officer and Scheme of Delegations**

This details the decisions which Council determine may be made by senior officers within the confines of Council adopted policy and budget limits.

CODES, PROTOCOLS AND MISCELLANEOUS PROCEDURE RULES WHICH APPLY TO THE COUNCIL

7. **Financial Procedures:**

7.a Budget and Policy Framework Procedure Rules

7.b Financial Instruments

7.c Contract Procedure Rules

8. **Member Procedures**

- 8.a District Councillor Role Definition
- 8.b Call-in Procedure for Scrutiny Committees
- 8.c Protocol for Shadow Executive Members
- 8.d Councillor Call for Action
- 8.e Guidance for Planning
- 8.f Allowances Scheme

9. Officer Procedures and Operation

- 9.a Employment Procedure Rules
- 9.b Management structure

10. Conduct

- 10.a Members Code of Conduct
- 10.b Officer and Member Protocol
- 10.c Officers' Code of Conduct
- 10.d Anti Fraud, Theft and Corruption Strategy
- 10.e Whistleblowing Policy